

**OBJECTIVE** Self-driven professional with proven success in both web production and print fields, seeking full-time employment in an environment that is both challenging and rewarding.

## EDUCATION

DEC 2003

Bachelor of Fine Arts  
The School of the Art Institute of Chicago  
Chicago, IL  
► *major* - Painting and Drawing; *minor* - Printmaking

## EMPLOYMENT

AUGUST 2007 ► PRESENT

**Gensler**  
Project Coordinator  
Chicago, IL

### *Duties Included:*

- Render interior designer's sketches and construction documents
- Produce presentations for proposals and meetings
- Design print and web graphics
- Research client statistics for start-up projects
- Schedule internal meetings
- Maintain project schedules

MAY 2005 ► AUGUST 2007

**Classified Ventures, LLC**  
Ad Developer & QA Team Lead  
Chicago, IL

### *Duties Included:*

- Interview candidates for ad developer positions
- Review ad developer's work to ensure the image and copy meet standards.
- Research cost effective ways to upgrade current technology.
- Maintain a digital image archive.
- Train production department to be efficient with all programs.
- Run reports to track the department's performance.

NOV 1999 ► MAY 2005

**Classified Ventures, LLC**  
Ad Developer  
Chicago, IL

### *Duties Included:*

- Extensive image manipulation for web and print advertisements.
- Scan and format floorplans and logos
- Stitch and build panoramic videos
- Produced rotating banner ads.
- Responsible for entering web content and adhering to standards set by the Department of Housing and Urban Development.

MARCH 2002 ► PRESENT

**Mad Lad Studios**  
Graphic Artist/Designer  
Chicago, IL

## SKILLS

Adobe Creative Suite including Photoshop, Illustrator, ImageReady, Acrobat, and Distiller;  
Quark Xpress 5; Microsoft Office Excel, Word, PowerPoint, and Outlook;  
Macromedia Dreamweaver, Fireworks, and Flash.

## AWARDS & ACHIEVEMENTS

2005 Classified Ventures Outstanding Achievement Award  
2003 Classified Ventures Exceptional Work Ethic Award

## REFERENCES

Available Upon Request